



**Annual Meeting Agenda**  
**May 5 , 2016, 9:30 am – 120 Oak Knoll Road**

Approve April Minutes

Administration Updates

CSA Thank Yous!

- Lisa Chaffin and Amy Smack for more great CE programs in April
- Nancy West, Debby Merz, Carren Panico and Emily DiRocco for a fabulous PTO Book Fair!
- Margo Parent for her constant diligence overseeing Publicity
- Sandy Eisenbies for keeping our website up to date
- Emily Richardson for two years of PTO minutes!
- Joan Wickman for her years at CPS and constant support of the PTO

PTO Ongoing Business

- Membership
- Room Parent Coordinator
- Fundraising - carlisleEcommunity update
- Middle School VP
- Elementary School VP
- EVP - School Advisory Council, Grants, Gift Card Sale
- School Supply Kit Sale - Update
- Treasurer - Status Report
- Secretary
- Services
- Curriculum Enrichment - Update
- Book Fair - Report
- Recruiting - Update & Vote
- Teacher Luncheon on May 17, sign up, Retirements recognized at Teacher Luncheon

New Business

- Vote in revised PTO Bylaws
- Vote on 2016-17 PTO Slate

Adjourn

Next meeting is Thursday, June 2 at 9:00 am, Spalding Conference Room.