

**Carlisle School Association**  
**March 12, 2015 Meeting Minutes**  
**6:30 pm - Spalding Conference Room**

Attendees: Emily Richardson, Christine Lear, Amy Caggiano, Margo Parent, Donna Barach, Niressa Martin, Cary Keller, Nicole Kwan, Suzan Baldoumas, Phyllis Bewick, David Model, Debby Merz, Alyson Becker, Amy Versaggi, Sarah Grallert, Maggie Ascolillo, Joan Wickman.

Christine Lear called the meeting to order at 6:32 pm.

Approve February Meeting Minutes

Christine Lear made a motion to approve the minutes.

Amy Caggiano seconded the motion.

Vote: Approved

Administration Updates - Joan Wickman:

- The March Buzz article highlighted the CSA.
- New list of curriculum enrichment programs came out.
- Author for Raiza's Rays of Hope was very inspiring. Students had lots of empathy.
- Marcella Pixley's class doing Shakespeare performance.
- Last month had many students who qualified for the National Honors Choirs in Salt Lake City and performed with the Mormon Tabernacle Choir.
- Had Read Across America day.
- Maya Bery has received an award - President's Award (one of three in the state). Sandy Kelly received a lifetime achievement award.
- Coordinated Program Review Audit last week; some things to improve upon, but overall great.
- PARCC testing and teacher conferences next week.
- Seventh Grade play is coming up next week.
- The current model for school administration has created some imbalances and there are new obligations regarding discipline and educator evaluations. Current proposal was taken off the table. The current proposal had included changes that faculty did not support; Dr. Sidell would become Dean of Students possibly and feedback was the Dean position could be a demotion. School Committee will meet on Monday to hear public feedback.

CSA Grant Thank You - Maya Bery - A thank you video was given to the CSA. Maya Bery co-chairs video club. Grant money paid for new video cameras (digital) with a touch screen. Students are producing all sorts of videos, cooking classes, interviews, etc. The new chairs in the library have made more kids comfortable. Ms. Bery is very grateful as chairs have helped with classroom management.

CSA Thank Yous!

- Lisa Chaffin, Amy Smack and their team for putting on the amazing Native American presentation.
- Suzan Baldoumas and Amy Caggiano for their work on the Summer Camp Fair tonight.
- Rebecca Besthoff for getting the Box Tops program up and running, and for initiating the CSA Nominating process for the 2015-16 academic year
- Amy Versaggi for working with the Middle School Representatives and Treasurers to create systems and tools for future years.

- Phyllis Bewick and Emily DiRocco for their fresh and innovate ideas for this year's CSA Book Fair.

### CSA Updates

- EVP - Amy Caggiano - Focus on publicity of faculty and staff grants. CSA has a table at the summer camp fair. Looked at process for grants and will have Susan Pray (business manager) sit in on grants meeting to provide check and balances. Teachers must have a P.O. in the system by April vacation. Working on language for grants application.
- Treasurer - Alyson Becker has final check for Husky Handbook. Surplus of grants money discovered. There is a surplus of \$13,000 plus \$3,000 to be used toward grants. We'll leave \$500 in the account but CSA can do an extra big grant cycle in the fall.
- VP Elementary School - Cary Keller - Annual parent workshop on March 31 - Dr. Cohen is coming to speak and has a new book coming out. Jennifer Clarke will set up tables in the cafeteria to address questions. Presentation is primarily addressing K-5, but there will be a lot of information for all parents. Should send event information to Middle School class reps. Emily DiRocco could send a message to room parents. Center for Parents and Teachers will do professional development certificates to teachers who attend. Still working on logistics for payment of Dr. Cohen's book. Could ask Concord Bookshop to set up a table to handle sales. Will do a sign-up genius for refreshments for after the event. Spread the word, should be a great event! There is so much reciprocity we should open up this event to Concord parents as well.
- VP Middle School - Amy Versaggi - moving the selection of chairs away from the CSA to sixth grade representative. That person would pick sixth grade dance, spaghetti supper - move the nominating process from CSA to the class representative.

[Amy Versaggi made a motion to move the nominating process for sixth grade social dance and spaghetti supper \(sixth grade chairs\) to the sixth grade class representative.](#)

[Christine Lear seconded the motion](#)

[Vote: Approved](#)

- Recruiting spaghetti supper chairs - email will go to 5<sup>th</sup> grade parents. Seventh grade play is next week, eighth grade graduation is going well. Trip is to Camp Beckett for Shakespeare workshop. Shed is in progress; fence is down. Install date on Monday 3/23. Site isn't ready. There will be a Lost and Found like we had in December - table in cafeteria.
- Book Fair Coordinator - Phyllis Bewick - next month Book Fair opens. Can go to OneHen.org. This year there will be a sneak peek Friday; not selling but you can come in and make a wish list. Tuesday has an early opening. Wednesday has a PJ storytime. Dr. Sidell and Officer Corwin will be reading books. Author will come in on Thursday to sign books and do presentations. Order your pre-order, Need book fair volunteers, sign-up genius will go out, gift certificates can be purchased online. Need to support Book Fair!
- Curriculum Enrichment - one program on the fourth
- Events Committee - Family Movie Night, April 10 (change) Dolphin Tale 2
- Publicity - using Mail Chimp now trying to track who clicks through. Trying to simplify. The bulletin board is coming down. Need something that people will see. Looking for another space where we could have flyers.
- Online Husky Handbook Update - [MySchoolAnywhere.com](http://MySchoolAnywhere.com), Vote  
There will be peripheral advertising on the site. Would only support local advertisers and make it a community resource. Can schedule the advertisement online. The security has been investigated by several people. Everybody enrolled in Carlisle school would be loaded

in to the software and you would have to opt in to be in the directory. Can pay membership dues through the site. You can print out the book or sort and print. Will cost \$500 per year. It will not be an app because it's not as secure; this is a web-based database that will load - you must log in every time. Names will not reside on someone's phone. Faculty would be included. We control data.

[Christine Lear made a motion to move the Husky Handbook online to My SchoolAnywhere.com](#)  
[Amy Caggiano seconded the motion.](#)

[Vote: Approved](#)

- Nominations - Rebecca Besthoff is working hard.
- CSA Summer Camp Fair - 23 camps here tonight.
- David Dockterman, Saturday, May 2, 2015 - We will move this event to the fall. Dr. Wickman will let him know.
- If you haven't, please update your job timelines and send Karina updates for your job on the website. And your timelines on your Google Drive accounts. Contact Emily Richardson for access if you don't have your password to your Google account. Thanks!

#### New Business

- Moving Sixth Grade Social Dance to Class responsibility rather than CSA responsibility
- Family fun fair will be tabled this year.
- Erik Synnestvedt is passing baton to Scott Triola and they are working on updating the Lunch/ Recess Guidelines now that we have staff to manage the playground.
- CC At Play Amazing Race fundraiser for High School outdoor equipment - fields
- Everyone is getting 2 raffle tickets for attending the meeting.

#### Adjourn

[Christine Lear made a motion to adjourn.](#)

[Margo Parent seconded the motion.](#)

[Vote : Approved.](#)

The meeting adjourned at 7:34 pm.

Next meeting will be on Thursday, April 2, 2015 at 9:00 am in the Spalding conference room.

Minutes respectfully submitted by Emily H. Richardson, Secretary