

**Carlisle School Association  
Board Meeting Minutes  
February 6, 2014**

**Attendees:**

Joan Wickman, Dennet Sidell, Christine Lear, Alyson Becker, Suzan Baldoumas, Lisa Chaffin, Emily DiRocco, Cary Keller and Phyllis Bewick

Approval of Minutes requires a quorum, which we did not have. We will vote to approve the January and February minutes at the March meeting.

**Dr. Wickman, Administration Update:**

- Nancy Rappaport will have her second meeting with the faculty on ‘The Behavior Code’ on February 11, 2014.
- Grades 4, 6, and 8 will take the PARCC assessment.
- There will be an all-day training for the PARCC assessment.
- 15 students are in Baltimore performing for the National Choir event.
- Chinese New Year was a great success; on Friday at school and on Saturday for the community.
- About 60 people attended the cyber safety event on January 30, 2014. Handouts were emailed home to all parents.

**Dr. Sidell, Administration Update:**

- Kindergarten classes had their successful mitten play performances.
- Teachers have been trained in ‘Track My Progress’ that replaces ‘The Grade’.
- Additional trainings will happen in the spring.
- Students hosted assembly to present the ‘Slash the Trash’ program.
- 4<sup>th</sup> Graders are leading Spirit Days; themes include Dr. Suess and Career Day.
- PE Teachers are training 4<sup>th</sup> Graders on recess games who will then teach the standardized rules to the lower grades. The standardized rules will also be shared with teachers.
- Shawna Horgan will, again, facilitate ‘Read Across America’ inviting community members to read to classes on a chosen day.
- ‘Behavior Code’ presentation for parents will be on Saturday, March 8, 9:00-11:30ish. Child care will be provided by the Red Balloon Preschool. The advertising campaign is in the works now.

**CSA Thank You!**

Christine mentioned thanks you to go out from CSA:

- Andrea Kalkstein, Jean Barry, Kosha Thakore, Andrea Kakas, and Amy Caggiano of the Events Committee for a great Bingo Night! Big thanks also go to spouses, Joe Barry and Victor Caggiano, for pitching in when we needed it.
- Special thanks to Lynne Carmel for being an enthusiastic MC for the evening.
- Cary Keller for continuing to improve our website with lively pictures and current info.
- Lisa Chaffin and the Curriculum Enrichment Committee for sponsoring part of the Chinese New Year celebration and posting CE events on the bulletin board.
- House Tour chairs for their diligence in pursuing leads to find homes for the tour.
- Thank you to everyone who created a job description for the website.

**Fundraising, Susan Baldoumas (reported):**

- Believes that all houses have been identified for the House Tour.
- Now that houses are mostly secured they have started selling ads for the program.

- The House Tour committee will meet again soon.
- Susan is looking for volunteers from the younger grades to help with the Old Home Day Family Fun events as they are the population to attend the event and will have a better sense of what will be most appreciated by families of smaller children. She will connect with the K-3 room parents to identify some potential volunteers.

**CSA Exec VP, Christine Lear (reported):**

- Christine presented pros and cons of moving to Weebly.com over our current website software and host service.
- Advantages are ease of software (drag and drop elements), cloud hosted, ready to go live, and we can keep our URL.
- Disadvantages are that it is a little more expensive (\$30/year vs. \$48/year), and the unknown.
- The group present supports the change to Weebly.com

**Treasurer, Alyson Becker:**

- Alyson distributed Treasurer's Report, no important activity this month.

**New Business:**

**Book Fair Coordinators, Emily DiRocco and Phyllis Bewick (reported):**

- They are still working out the logistics of having the Book Fair in the library, closing the library, which may impact teacher schedules.
- One author has been secured.

**Room Parent Coordinator, Emily DiRocco (reported):**

- Emily will prepare a brief questionnaire for teachers to complete to best define their expectations of Room Parents
- Emily will give questionnaire to Dennet to share with the faculty, and then they will create a brief job description for Room Parents as a guide.

**Curriculum Enrichment (Lisa Chaffin) reported:**

- The Chinese New Year was a great success.
- The 'musher', Hugh Neff, will come back to the Carlisle second grade as they explore the Iditarod this spring.
- Lisa will ask if there are any photos for our website.

**Next meeting: Thursday, March 6, 2014 at 9:00am at the Carlisle Public School conference room.**