

Carlisle School Association
Meeting Minutes
March 6, 2014
Amended April 3, 2014

Attendance:

Rebecca Besthoff, Joan Wickman, Dennett Sidell, Christine Lear, Amy Versaggi, Cary Keller, Lisa Chaffin, Alyson Becker, Debby Merry, Sarah Grallert, Emily Richardson, Amy Caggiano, Laura France, Jean Barry, Emily DiRocco, Suzan Baldoumas, Shilpa Goel, Eva Mostoufi

Welcome

Approve January & February Minutes

Rebecca B. makes a motion to approve minutes from Jan & Feb, 2014.

Alyson Becker suggested an amendment--Hugh Neff has not been invited back.

Motion seconded by Christine Lear, unanimous approval (with the above correction)

Administration Updates

CSA Updates: Joan Wickman & Dennet Sidell

- MKAS & PARCC prep underway: training staff w/ electronic administration of the new test. Kids will have a tutorial & sample test questions to prepare them for the test (new format & on a laptop). If kids miss a session (i.e. if they're late or absent), they will have to start from the beginning--therefore attendance will be very important with this new testing system.
- 7th Grade Play--coming next week, tickets being sold at the transfer station Saturday 10-1, Fern's anytime, Corey Lobby Friday afternoon, at the door.
- STEAM Children's Choir grades K-4--performance yesterday, lead by Tara Callahan (this idea came from a parent suggestion). Re: STEAM classes, the school is looking to connect ideas w/ potential teachers from the community.
- Cyber Safety presentation--DA office legal counsel spoke with the children grades 5-8.
- Read Across America Day celebrated on Monday 3/3, featuring guest readers from the community in grades K-4.
- Engineering Program going well--5th, 4th & 1st grade
- Parent Teacher Conferences this upcoming week.
- Class Trips: Sheep shearing at Clark Farm, Concord Museum, In House Field Trip (Native Americans)
- Community Event w/ speaker Nancy Rappaport--this Saturday 9-11:30am. Sponsored by SAC & CSA. The talk is geared for anyone dealing with children with behavioral issues--soccer coaches, grandparents, educators, etc.

CSA Thank Yous!

Jean Barry for coordinating a very well received parent education program on Feb 27.

Jennifer Sagalyn for the reception offered to community readers who came in for the Read Across America event on March 3.

Emily Richardson, Amy Caggiano, Christine Lear, and Sarah Grallert of the Nominating Committee for beginning CSA nominations, which is still in progress.

Christine Lear for creating a new beta website and for chairing the last meeting.

Eileen Faber for organizing the 6th Grade Social Dance and Etiquette classes.

All CSA chairs and volunteers who work tirelessly throughout the month in so many different roles!

EVP – Discussion of weebly beta site and vote

Thank you to Deb Kablotsky & Christine Lear for all of their work.

The new weebserver worked very well on mobile devices & home computers, has been much easier to add data, manipulate, etc. Weebly has gotten good reviews for ease of use, versatility, etc. The only downside to using Weebly is the cost--\$6/mo if 2 year subscription. Goal is to have ticket sales, sign ups, etc. online (currently use PayPal, which takes 2.9%), but Weebly would take another 3% (if we set up a store on our website). We could also just link to PayPal, avoiding the 3% additional cost. Christine suggests using the Weebly store option, as the increased revenue from more sales would offset the 6% fees to Weebly & PayPal (this will have to be discussed in the future).

[Rebecca made a motion to change our current vendor to Weebly, seconded by Emily DiRocco, unanimously approved.](#)

Treasurer, Alyson Becker

FYI--a resident got \$250 for the CSA from her employer (Citizens Bank) for volunteering for the CSA (this program also is done through TD Bank)

Treasurer report handout: total assets \$29,228.52, class of 2014 \$14,317.22, class of 2015 \$12,850.95, class of 2016 \$11,003.44.

Rebecca to have the checkbook while Alyson is on vacation next week.

Secretary: no updates

Fundraising – House Tour and Supply Kit Sale updates,

Friday May 16th, House Tour (Eva Mostoufi): 6 fabulous and unique homes on the tour. Tickets will go on sale 4/1, avail on CSA website, paper form (Carren Panico in charge: COA's in the area; they will organize a group option w/ luncheons), cost \$15 seniors, \$25 regular, \$10 lunch, \$30 day of event (PayPal convenience fee \$3)-- Melynda Gambino in charge of this. Guidebook--audiomobile version (password for mobile device given on the day of event), will be available in addition to the paper version--no extra charge. Advertisers have been asked to put a few tips in their ads, so the booklet/ticket will be retained/used by the tour attendees.

We are looking for volunteers on the day of the event (sign up on CSA website),

contact Pam Ely. Any house workers that you would like to endorse (painters, contractors, electricians, interior decorators, etc.) please email to Pam Ely (pamelaely@comcast.net) --looking for ads. Beautiful bags & healthy lunches donated (by Whole Foods, at FRS 10:30am-2:30pm). Ferns offering gluten free option. There will be a meet & greet (contractors, etc.) at Ferns at 3pm (for advice, etc.).

School Supply Kits: Shilpa Goel

There have been some delays re: order forms, portal & we probably won't have everything ready for the sale next week during the parent-teacher conferences.

Room Parent Coordinator – Book Fair update: Emily DiRocco

- Room Parent updates: All event publicity should be emailed to Emily DiRocco so she can distribute the info to room parents, which is in addition to the CSA newflash.

- Book Fair (week of 4/14)--typically brings in \$15k revenue for the library. Author/illustrator of series *I See the Sun* & Marcella Pixley will be speak to specific grades. Order forms to be sent out in backpacks tomorrow (to pre order books to be signed by authors). Maya Berry would like to have a community talk (with Marcella Pixley) in the evening during this week--we will see if this will be feasible.

We are looking for volunteers to help out during this week--shifts for the sale, classroom readers, etc. Thank you to Phyllis Bewick & Emily DiRocco for all of their work on this project.

Services – no report

Curriculum Enrichment Committee – no report

VP's/Parent Education

2 upcoming talks re: Tick Borne Illnesses: 3/11 7pm at Bedford Town Hall: Sam Telford; 4/30 MTTF: Let's Talk About Ticks! Updates on TBD prevention and resources, featuring Al DiMaria, at Lincoln School (details to be announced)

Publicity – no report

Membership – no report

New Business –

Family Movie Night is March 21, 6:30-8:30 p.m. Despicable Me 2.
Retirements at the end of the year? Sue Brinner

Adjourn

[Rebecca made a motion to adjourn, 2nd by Sarah Grallert, all in favor.](#)

Next meeting will be April 3, 2014 at 9 a.m. In conference room.