



CPS PTO Meeting Minutes: March 2024 Meeting

Date: 3/7/2024 | time: 9:00 - 9:50 am | Meeting called to order by Krystle Gibbs and Lynette Kelleher

IN ATTENDANCE

- Board (voting members): Krystle Gibbs, Lynette Kelleher, Chris Winders, Deepa Chungi, Katie Vachon, Kaitlin Waterson/Catherine Hyun
- Committee coordinators: None
- CPS faculty / admin: None
- Parents and other school community members:None

APPROVAL OF MINUTES

- February minutes- no quorum at time of discussion, vote to be done via email

WELCOME / GENERAL UPDATES

Updates from Jim/Dennet/Matt (if on)

Updates from Lynette / Krystle

- Special Olympics Polar Plunge review
- Book Fair going very well!
- Begin planning Teacher Appreciation Week- LK and KG to touch base with Meredith
- Board positions for next year / volunteer needs
 - In next month: map Board for next year / volunteer needs; plan to reach out to / bring in newer CPS families; LK and KG to reach out to chairs to confirm plans for next year
 - Host a recruiting social at the end of April. Deepa to help with this.
 - Next year class reps- CE Chairs working on this
 - Update on meeting with Jim and Matt
 - Middle school funding and reps
 - 7th grade play, 6th grade spaghetti supper, 8th grade grad - leads need to have tighter connection to PTO; join meetings around those big events

BOARD / COMMITTEE COORDINATOR UPDATES

- Timely updates

Publicity: Chris Winders

- Newsletter going out 3/15 ; updates due by 3/12
- Assisting with CE letters to go out to all families who have not contributed this year.
- Exploring website update options. Focus on new site working with our payment software

Fundraising: Chelsea Mascari

Treasurer: Carrie Patel & Katie Vachon

- Looking at middle school event budget / fundraising cycle; communicate in future to middle school families and regular updates to PTO Board

Curriculum Enrichments: Kaitlin Waterson, Catherine Hyun, Sessa Gadey

- 5th grade may have an author coming. Working with Dana Meyer

Faculty & Staff Appreciation: Meredith Belecki

-

Room Parents: Kaitlin Waterson

- Middle School Class Reps to move under Middle School VP

Events: Elena Kennedy

Middle School: Diane Troppoli and Deepa Chungi

- Next School year there will be monthly meetings for all Middle School Reps, Dr. Mehler and atleast one person from PTO Board (PTO Co-President(s) and/or Treasurer) .
- Working to establish calender of Middle School events to plan funding meetings
- Determining ways in which to communicate events and costs to all families once they enter middle school.

DEI Committee Update: Liese Meier

-

CPS Garden: Andy Martineau

-

SEPAC: Meredith Belecki & Sessa Gadey

-

Any Other Business

- General consensus that there needs to be more guidelines created for the middle school events (budgets, expectations, resources)
- Create a handout for parents conveying what CE payments cover.

MEETING ADJOURNED at 10:17