



CPS PTO Meeting Minutes: November 2024 Meeting

Date: 11/7/2024 | time: 9:30 - 10:23 am | Meeting called to order by Lynette Kelleher and Krystle Gibbs

IN ATTENDANCE -

- Board (voting members): Lynette Kelleher, Krystle Gibbs, Katie Vachon, Chris Winders, Kaitlin Waterson, Ashley Young
- Committee coordinators: Sharon Whitt
- CPS faculty / admin:
- Parents and other school community members: Ryan Lester

APPROVAL OF MINUTES

- October meeting minutes sent by email for vote

WELCOME / GENERAL UPDATES

Updates from Jim/Dennet/Matt

- Reminder to fill out school start time survey

Updates from Lynette / Krystle

- Overview / updates from quarterly school admin meeting (11/1)
- Faculty Appreciation (Ashley Young shifting from events)
- Open roles: Fundraising & 1 SAC position
- Room parent survey to teachers (Spring)
- Will propose shifts to timing of events / asks next year
- Fun run regroup

BOARD / COMMITTEE COORDINATOR UPDATES

Timely updates

Publicity: Chris Winders

- Newsletter going out Friday 11/15 ; updates due to Chris by Tuesday 11/12

Fundraising:

- Current CE / faculty grants total raised - about \$15K so far (approximately half before credit card fees)
- Will stay in touch about impact to events if fundraising remains slow or we don't raise full amount needed

Treasurer: Katie Vachon

- Faculty Grants awarded - Met 10/29; awarded all; CEF may take on two, TBD

- Katie will send to school committee; Ryan to help with letters
- Will have Spaghetti Supper and Softball fundraising final updates soon

Curriculum Enrichments: Kaitlin Waterson, Catherine Hyun

- Understanding our differences: Learning Disabilities assembly (November 18th; 9:30 MS / 10:30 ES); organization sent materials to teachers

Faculty & Staff Appreciation: Meredith Belecki

Room Parents: Kaitlin Waterson

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Events: Elena Kennedy

- Trunk or Treat changes for next year (Krystle and Lynette) - shorten time, passport / stamps, set time for costume contest and by age, scavenger hunt, involve wider community, etc.

Middle School: Deepa Chungi and Diane Troppoli

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Husky Directory: Niressa Martin

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DEI Committee Update: Liese Meier

- Bollywood Dance Night Fundraiser on 11/14 at FRS

CPS Garden: Ayla Barmer

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SEPAC: Jessie Pescator

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Any Other Business

MEETING ADJOURNED at 10:23 am