



CPS PTO Meeting Agenda: November 2025

Date: November 6, 2025 | Time: 10:00am

WELCOME, CALL TO ORDER at 10:02 am

ROLL CALL

- Board (voting members): Meredith Bielecki, Katie Vachon, Karen Landale, Naiara Vaz, Kaitlin Waterson, Ian Applegate, Chris Winders
- Committee coordinators: Ryan Lester (Class of 2029 Treasurer), JoAnn Barber (Class of 2029 Rep), Paul McLaughlin (Class of 2028 Treasurer), Liese Meier, Lynette Kelleher
- CPS faculty / admin: none
- Parents and other school community members: none

GENERAL UPDATES

Spaghetti Supper Recap - Paul - overall went extremely well.

Raffle tickets - raised \$16K. Gold tickets were \$20, 5 pack of blue tickets were \$10. Did not sell individual tickets. \$14K in ticket and cup sales. \$5K in sponsorships - total of \$35K. With costs, \$31K raised. Costs including a printed banner, Mosquito ad, cups.

Some families stepped up in particular with donations. Some food companies did not donate this year but family donations made the difference.

Katie thinks this puts the class in good shape financially. Communication is very important - need to make sure to include class reps in all meetings.

They made a veggie sauce and a committee member was able to source meatballs for cost and then donated them. Only needed one sauce instead of veggie and meat options.

GiveButter ticketing for Spaghetti Supper - only had one ticket table set up and people showed up early so they did not set up their system. Chris ended up checking everyone in via GiveButter. Need to be able to log onto school network to check people in better for any event that requires tickets. KW to ask Jim - need it for 7th grade play, too.

Updates from PTO Co-Presidents: Meredith Bielecki and Kaitlin Waterson

- Approved October 2025 meeting minutes
- Approved Faculty Grant awards
 - We implemented a google doc application this year, and reviewed applications with the CEF. Held a meeting with Jim O'Shea, Dennet Sidell and Val Gransewicz to make sure

teacher requests align with administration goals. Admin is going to work on the ActivPanel requests. CEF is funding several requests. The PTO is in line financially with where we have been in past years.

- Board approved \$7,039.13 in faculty grant requests.
 - We have met 60% of our fundraising goal for the year, so we are not meeting our goals for CE and Teacher Grants for the year. Need to do another push - send individual letters to families that have not donated? May want to consider doing CE in Carlisle in conjunction with town organizations - CCF, Trails Committee, etc.
 - Katie will follow up with Jim regarding Whale Mobile application.
 - There is a policy that was approved in May 2025 to put overage toward PTO scholarship fund and/or CE fund for excess money from fundraisers.
- Growing Up Well Tech Series
 - Update on talk with David Zuckerman (MTA chair) - lots of great ideas. Highlights: softball game was great but either incorporate teachers into teams next year or encourage people to just come out and have fun - not be too competitive. How to get more involved in the community - trunk at trunk or treat? Mentioned that teacher Spaghetti Supper tickets used to be comped so we implemented that this year. He used to like the Teacher Appreciation potluck - need to do a survey to see what teachers prefer. Need to be careful about allergies. Teacher mentorship program - they want to observe their co-teachers teaching.

Updates from CPS Faculty / admin: none.

BOARD / COMMITTEE COORDINATOR UPDATES

Timely updates

Publicity: Chris Winders - newsletter going out 11/14. Content due 11/11. Lost and found - Chris is going to assist Brooke with posting videos of missing items to the facebook page. May need a lost and found committee to help distribute things back to kids in classrooms.

Fundraising: Ian Applegate - Minted - we get 10% from sales that use our code, BC/UMass Hockey Game - next month - want to publicize both. Do a backpack flyer on colored paper in the next few weeks.

Treasurer: Katie Vachon - see above with teacher grants.

Curriculum Enrichment: Karen Landale and Naiara Vaz - having difficulty getting responses from some of the teachers. Still working on budgets for request for the year. Consider putting a deadline on requests: June 30 for fall events and November 30 for spring events.

Faculty & Staff Appreciation: Ashley Young and Lindsay Zanga

Room Parents: Krystle Gibbs and Janelle Kapusta - none.

Events: Elena Kennedy - none.

Middle School: Deepa Chungi - none.

Husky Directory: Niressa Martin - none.

DEI Committee Update: Liese Meier - Ellen Huber wants to do an on-going food drive. May have approached Jim/Mary. Could be something for the student council to do.

CPS Garden: Ayla Barmer - none.

SEPAC: Jessie Pescatore and Almudena Pacheco - none.

CEF: Ryan Lester - See above under teacher grants. Sent list for School Committee approval.

ANY OTHER BUSINESS

ADJOURN 11:30 am

Minutes prepared by Kaitlin Waterson and approved on December 4, 2025.